



100 Masonic Avenue
San Francisco, CA 94118

415.567.8370 TheEpiphanyCenter.org

RESIDENTIAL COUNSELOR Women Addiction Recovery Program

Exiting opportunity to work in a fulfilling position helping women through their recovery program.

Residential Counselor is responsible for the implementation of the residential program routine, guidelines and for daily supervision of residents and their children.

Will only consider candidates in San Francisco Bay Area who meet our requirements.

REQUIREMENTS

- Drug and Alcohol Counselor Certification or Registration.
- Valid California Driver's License and good driving record.

QUALIFICATIONS

- Must demonstrate personal qualities of maturity, responsibility, good judgment, appropriate professional boundaries, and understanding of trauma informed care.
- Must possess or be able to obtain and maintain current CPR and First Aid certificates.

GREAT BENEFITS – 30+ hours!

Generous Employee package including:

- Medical Plan;
- Dental;
- Vision;
- Employer-paid life insurance;
- 401K retirement plan with employer-match;
- Aflac voluntary plans;
- Employee Assistance Program;
- Paid holidays, paid vacation and sick leave;

RESPONSIBILITIES

- Supervises residents and their children in the residence and ensures rules and guidelines are followed on planned house activities.
- Implements all relevant areas of the client treatment plan as assigned.
- Completes all records and reports as assigned.

- Oversees and supervises residents in performance of household chores.
- Monitors the safety of residential clients and children, reporting concerns of child abuse/neglect to the Supervisor and/or Hotline.
- Monitors all visitors to the residence and completes appropriate documentation.
- Able to attend weekly staff meetings and in-service trainings.
- May be required to drive clients in agency vehicles.
- Communicates effectively with coworkers, clients and personnel associated with outside agencies.
- Maintains client confidentiality and boundaries in all circumstances as required by professional ethics and legal requirements.

APPLICATION PROCESS

To apply for this position, please submit your resume.

Epiphany Center, a non-profit in San Francisco, provides client-centered care to a diverse population of children, women, and families who are the most vulnerable in our society. Our purpose is to strengthen family life and to enhance the physical, social-emotional, intellectual and spiritual growth of each person in our care.

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.