



Wellness Counselor – Addiction Recovery Women Program

The Epiphany Center, a non-profit in San Francisco, provides client-centered care to a diverse population of children, women, and families who are the most vulnerable in our society. Our purpose is to strengthen family life and to enhance the physical, social-emotional, intellectual and spiritual growth of each person in our care.

POSITION OVERVIEW

The Wellness Counselor is responsible for the implementation of the Epiphany Wellness Project and for the daily supervision of all residents and their children.

QUALIFICATIONS

The Wellness Counselor must be able to work in a multi-disciplinary team and model healthy practices. Must express a commitment to support and implement the agency's Mission Statement, policies and procedures.

REQUIRED EDUCATION, CREDENTIALS & LICENSURE

- Bachelor's Degree in a Behavioral Science
- 3 years of experience in drug treatment residential programs.
- Registered or certified as a Drug and Alcohol Counselor.
- Valid California driver's license and a good driving record.

RESPONSIBILITIES

- Plans and implements Wellness activities including healthy meal planning, healthy cooking, food shopping on a budget, regular exercise routines, and other wellness activities as designed by the Wellness Project staff
- Supervises residents and their children in the residence and on planned house activities ensuring that all rules and guidelines are followed.
- Maintains on-going communication with staff through documentation as assigned. Completes all records and reports as assigned.
- Maintains appropriate confidentiality and boundaries with residents.
- Oversees and supervises residents in performance of household chores, ensuring that the house environment is clean and safe. Reports any unsafe condition to the Residential Coordinator.
- Monitors the safety of all children residing in the house and reports any concern of child abuse/neglect to the Residential Coordinator and/or CPS Hotline.
- Monitors all visitors to the residence and completes appropriate documentation.
- Participates in weekly staff meetings and in-service trainings as required.
- Completes tasks as assigned to various shifts and other duties as needed.

BENEFITS

Medical, dental, vision plan, employer-paid life insurance, commuter benefits, 401K retirement plan, Aflac voluntary plans, paid holidays, and vacation and sick time.

APPLICATION PROCESS

To apply for this position, please submit your resume with a cover letter.